



RRS maintains a robust Information Security Program, continuously assessing operational risks and implementing commercially reasonable security measures across all areas. Key controls include:

- Deployment of SonicWall network firewall and Microsoft Defender services, providing antivirus, antimalware, exploit protection, network intrusion detection and prevention, cloud app security, endpoint and identity protection, and integrated cybersecurity tools.
- Restriction of access to internal networks, servers, and cloud services to authorized users and devices.
- Secure management of information storage, transmission, and disposal.
- Enforcement of physical and technological access controls.
- Comprehensive employee training, management oversight, background checks, and certification requirements.
- Use of Microsoft 365 Enterprise services for secure remote storage of corporate and client data.
- Mandatory Multi-Factor Authentication for personal computers and Microsoft cloud services, with enforced disk encryption.
- Proactive detection, prevention, and response to cyber threats and system failures, addressing both emerging and real-time incidents.
- Continuous monitoring and evaluation of key controls, systems, and procedures.
- Rigorous oversight of third-party vendors, including due diligence and contractual requirements for consistent security standards.
- Strict confidentiality for all corporate and client data.
- Prohibition of non-approved software and personal email accounts.
- Leveraging Microsoft Intune to enforce RRS' Bring Your Own Device ("BYOD") policies, ensuring that only compliant personal devices can access corporate data, thereby maintaining secure and controlled access to sensitive information.
- Regular review and adjustment of the Information Security Program.
- Segregation of guest and internal Wi-Fi access points.

Additional details on Microsoft's security controls and audit reports are available:

- [Microsoft SOC 1, 2, and 3 Reports](#)
- [Microsoft Pen Test and Security Assessments](#)

Information regarding program implementation is available to RRS clients at the main office.